



Area Development Application Initiation Form

Information required from the State to initiate Area Development projects with ARC. State Program Manager uploads this completed form (one per project) to their designated State in the appropriate fiscal year folder in the ARC Application Gateway.

A. Application Start Point: (choose one; path is confirmed with dfairfax@arc.gov)

- ☐ Application to ARC (This path means applicant submits in system once application entry is complete and state transmittal is received from State and uploaded in system.)
- ☐ Application to State (This path means state can review/contribute with applicant in Pathways before state submits with uploaded state transmittal directly to ARC in system.)

B. Is this a continuation?

- ☐ Yes, preceding project number is _____
- ☐ No

C. Application components:

1. Lead Applicant Organization name: _____
 2. Lead Applicant Organization address: _____
 3. Lead Applicant Organization UEI: _____
☐ UEI has been verified on SAM.gov to confirm active registration, organization name and address
 4. Lead Applicant EIN: _____
 5. Lead Applicant Contact name, title, email address*, phone: _____

 6. Applicant Primary Contact name, title, email address*, phone: _____

 7. Applicant Authorized Representative name, title, email address*, phone: _____

- (Primary Contact can invite other contacts as needed)*
8. Project Title: _____
 9. Project Type (*Implementation or Planning*): _____
 10. Implementation Type (*Construction or Non-Construction*): _____

- If construction, provide Primary Basic Agency Contact name, title, email address*, phone: _____
11. State(s) and at least one (1) County (*State/Applicant will be responsible for entering any additional counties*): _____

* Email address: Applicants must use a single-user email account that only the applicant can access. The email account must also be an official business account with a business domain. If you provide an email address with a generic email domain (e.g. Gmail, Outlook, Hotmail, AOL, Yahoo), an ARC staff member will reach out via email to validate that no business domain email is available.